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| **Note to the customer:** The form can be filled either electronically or manually and can be sent either by an electronic or ordinary mail to the addresses given in the form footer. Together with this form, it is necessary to submit a purchase order or an official letter containing at least the name, address, and the VAT number of the customer, total number of test items, i.e. samples, identification and/or description and/or type of the sample(s), and the type of the requested testing. Sample must be dry, stored in a plastic bag and labelled. It can be either sent by mail to the lower address or delivered personally. Unused remains of the sample(s) will be discarded after the performed testing, unless the customer requests the return of the unused remains of the sample(s) upon delivery. Please, read the General terms at the end of this document! |
| **Data to be filled by the laboratory** |
| Laboratory description and/or identification of a series:  |       | Number of samples in the series:  |     |
| Laboratory identification of the test item(s)\*: |       | Method / technique |     |
| Laboratory description of the test item(s)\*: |       |
| Date and/or identification of the purchase order or the official letter:  |       |
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| **Mandatoy data to be filled by the customer** |
| Name of the customer:  |       |
| Customer VAT number  |       |
| Address of the customer: |       |
| Address for sending the test report (if different from the address of customer): |       |
| Address for sending the invoice (if different from the address of customer):  |       |
| Name and surname of the contact person: |       |
| Telephone, mobile phone or telefax number and/or e-mail address of the contact person:  |       |
| Requested type of testing\*\*:  | [ ]  Determination of relative specific activity of 14C/age by the LSC technique\*\*\* [ ]  CO2 absorption [ ]  Benzene synthesis[ ]  Determination of relative specific activity of 14C/age by the AMS technique[ ]  Determination of the content of biogenic component in organic liquids |
| Type of material/sample: [ ]  Wood [ ]  Charcoal [ ]  Bones [ ]  Canvas [ ]  Paper [ ]  Speleothem [ ]  Tufa [ ]  Water  [ ]  Sediment [ ]  Shells [ ]  Fuel and biofuel [ ]  Atmospheric CO2  [ ]  Plants  |
|  [ ]  Other:  |            |
| Sampling date: |       |
| Series name (if available): |       |
| Identification of the sample(s)\*: |       |
| Should the unused remains of the sample(s) be returned to the customer?: | [ ]  Yes [ ]  No |
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| **Non-mandatoy data to be filled by the customer** |
| Additional data about the sample(s) (e.g. assumed age, possible contamination, sampling stragriphic data): |       |
| Remarks, additional information:  |       |

1 - In case of more samples from the same series, write down the ordinal number for each sample before the record about the test item, i.e. sample. The same ordinal number refers to the same sample in the whole form.; 2 - If different types of testing are requested for different samples, the requested type of testing should be specified for each sample individually in the “Remarks, additional information” cell.; 3 - If this type of testing is requested, check one of the options given in the line below (CO2 absorption or Benzene synthesis); 4 - If more samples in the same series, write the serial number in front of each sample and uniquely mark each sample.

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|  |  |  |  | Sender's signature: |
|  |  |  |  |  |
| Place:  |       | Date: |       |  |

**General terms**

When publishing the test results, the customer is obligated to state that the tests have been performed in the Laboratory for low-level radioactivities of the Ruđer Bošković Institute, Zagreb, Croatia. Laboratory personnel has the right to publish the list of test results (so-called *Radiocarbon Data List*) and data about test items delivered by the customer with the previous consent of the customer. The Ruđer Bošković Institute, nor any of its employees or representatives, is not responsible for any further use of test results, as well as for the consequences that might occur as a result of their use. Name of the Ruđer Bošković Institute may be used by the third parties in promotional and similar purposes in the media, brochures, internet sites etc. only with the written permission of the Institute. The Ruđer Bošković Institute, nor any of its employees or representatives, is not responsible for sampling performed by the customer or its assignee. The test result applies only to the delivered sample and not to the bulk item from which it was sampled.